

OBTAINING AN ALCOHOL PERMIT FOR ARNOLD PARK THROUGH THE VESTAL RECREATION DEPARTMENT

- You must provide special event coverage from an insurance company licensed to do business in New York State
- There are two limits of coverage required based on the number of people attending your event:
 - Under 100 people must have \$500,000 per/\$1,000,000 aggregate
 - 100 people and over must have \$1,000,000 per/\$2,000,000 aggregate
- Additional requirements and responsibilities are set forth in the Town of Vestal Local Law attached.
- The Town of Vestal **MUST** be listed as “additionally insured” with the address of 605 Vestal Parkway W, Vestal, NY 13850, **NOT** the Town of Vestal Recreation Department
- **The event must be listed as:** Arnold Park, Andrews Rd., Vestal, NY 13850 for the date of your event
- Your insurance coverage **MUST** be approved by the Town Attorney prior to issuance (please allow time for your approval)
- Cost is \$50.00 payable to the Town of Vestal for the alcohol permit **IN ADDITION TO** the rental fee for the pavilion