

How To Reserve a pavilion at Arnold Park online:

Go to vestalny.myrec.com

Login in, if you already have an account **OR** create an account

In your account below your name:

“Smith Household”

There are 7 icons.

- select the **RESERVE** icon
- Under “**Select a Facility**” click the arrow to choose pavilion # 1, 2, 3 or 4. Our Pavilions run in sequential order as you enter the park.
- Use the Calendar to select “**Start Date**” by clicking the date within the calendar month of your choice. Ignore end date.
- “**Select Time**”, this is shown as Monday through Thursday OR Friday, Saturday, Sunday.
- Scroll to the bottom and Click “**Next**”

You should now see your reservation request. Scroll to “**Additional Information**” if you need to leave us a message or wish to add an alternate date or request an Alcohol permit.

- Fill in “**Purpose**” (picnic, party, etc.)
- Fill in “**Head Count**” (number of people you expect to attend). Note there are limits of the number of people per shelter.

Under “**Policies and Information**” you will find directions for obtaining an alcohol permit.

- Scroll to bottom of page, Click **Submit**.

Thank you for your request. You may print this page if you wish or return to your household account.

Once reviewed, we will approve your request if the date is available. You will receive an email stating that you have **SEVEN days** to make payment before your reservation spot is returned to the public. You may pay on-line with your credit card or bring in check or cash to: Vestal Recreation Department, 516 Front St, Vestal.